

**Terms of Reference for Consultancy Services for
Personality Development and Motivation of UG Students**

1. Background

Indian Council of Agricultural Research, with the assistance of World Bank and Govt. of India, has launched the National Agricultural Higher Education Project (NAHEP) with the aim to develop resources and mechanism for supporting infrastructure, faculty and student advancement, and providing means for better governance and management of agricultural universities. The "Institutional Development Plan" of NAHEP on Strengthening Academic Ambiance for Quality and Skill Oriented Undergraduates Education has been successfully implemented at Sri Karan Narendra Agriculture University, Jobner for the period of three years.

The major objectives of the project are as follows:

1. Upgrading academic environment to increase learning outcomes and employability of graduates,
2. Undertaking academic reforms to improve system efficiency,
3. Empowering faculty and students competence for next generation of Agri-professionals and
4. Improving academia-industry interaction for enhanced graduate attributes and entrepreneurship skills.

2. A Concise statement of objectives

The following activities will be undertaken in the project for overall development and improvement of undergraduate students

1. **Student training, exposure visits and collaborative programmes:** Student training, exposure visits and collaborative programmes with the national and international institutes shall be undertaken.
2. **Language proficiency, personality development & soft skills classes:** Classes shall be held for improving language proficiency, soft skills and personality development to increase the employability of the students.
3. **Skill development, certificate and vocational courses:** A good number of trainings/short courses for development of practical and industry oriented skills in the students shall be organized with the help of expert from within the faculty, faculty from other institutes and industry. Focus will be on specialized training in the areas which enhance their employability and skills (identified through consultation with the students and industry), which for pedagogical reasons cannot be imparted through regular curriculum.


27/9/21

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4. **Student entrepreneurship with Agri. incubation centre:** To encourage start-up in the field of Agri-enterprises.

3. An outline of the tasks to be carried out/Job description

To provide consultancy and technical support for planning, management and execution of the course on "Personality Development and Motivation" for undergraduate students.

The course should include lectures/sessions/discussions related to self-development, interpersonal skills, time management, group discussions, public speaking, positive thinking, creative thinking, communication skills, stress management, presentation skills, interview skills and problem solving & decision making, language skills, ethics etc. The consultant should have following educational qualification and experience:

Designation	Qualification	Experience
Consultant	Master Degree in any discipline	Minimum two years experience of delivering lectures at seminars, workshops, Trainings relevant to personality development and motivation at national & international levels.

4. Schedule for completion of tasks

The tasks to be carried out by the consultant need to be completed on the batch basis (No. of the batches: 8 and 60-65 students per batch) as per the time schedule of each activity defined by him/ her, which will indicate periods in months and reporting schedule defined in the project. The duration of the assignment will be from October, 2021 to March, 2022.

5. Data, services and facilities to be provided by IDP- NAHEP, SKNAU

The IDP- NAHEP SKNAU, Jobner will provide office space, communication and other resources required for smooth implementation of the assignment. Further administrative approvals/clearance will be provided wherever necessary.

6. Final outputs (reports, drawings etc.) that will be required of the Consultant

All the material related to the course (lecture, PPTs, Videos etc.) should be provided to the students and complete concise report on the course content and its impact should be provided to the review committee. In addition, attendance record of each batch should be maintained and submitted.

7. Composition of review committee and review procedure to monitor Consultant's work.

A review committee will be formed from project side under the chairmanship of the Principal Investigator, IDP-NAHEP, SKNAU, Jobner or his/her representative and this committee will review all the reports of the consultants and suggest any modifications/changes considered necessary within stipulated period of time.

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Review procedure:

- At the time of inception of their duties, they will submit an outline of how they will plan the assigned activities along with the time schedules of activities.
- It will be mandatory for them to submit a Progress Report (MPR) at the end of each batch.
- The progress of activities will be reviewed as per their time schedules.
- The review committee will review the work on completion of every batch and overall completion of the assigned task. A final review report will be made by the committee which will be submitted to the higher authorities of the project.

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22/9/17

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